

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

Name of Eskom Project Manager		Signature:			
Contact number	+27	Facsimile	Email:		
Name Of Contractor		Principal Contractor		Indicate Applicable	
		Sub-Contractor			
Manager Of Contractor		Health and Safety File In Order And Work Can Start	Yes		No
Title Of Contract:					
Contract Number:		Duration of contract:			
Name of Contractor Representative					
Contractor Representative Contact number.	+27		Email:		
Signature: Contractor Representative			Name of Grid Representative/ Health & Safety Practitioner:	Signature:	
				Date:	

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
		PRINCIPAL CONTRACTOR, CONTRACTOR & SUB-CONTRACTOR				Client, Contractor & Sub Contractor	
1.	Sec.37(2)	Is the agreement signed by both the Client and the Principal Contractor					
2.		Is there an agreement of Client and / or Supplier using third party equipment/machinery on site (Sec 10(4))					
3.		Acknowledgment of 32-726 : SHE requirements for tender enquiries					
4.		All Project Managers involved in construction work must be registered with South African Council for the Project and Construction Management Professions (SACPCMP) in terms of the Project and Construction Management Professions Act No 48 of 2000.					
5.		2.1.1 .(o) Principal Contractor Competence and resources to carry out work in a Safe and Healthy manner					
PRINCIPAL CONTRACTORS TO INFORM THE CLIENT REGARDING SUB-CONTRACTORS							
6.		Is the Principal contractor using Sub-Contractors?					
7.		Is the Subcontractor's Health and Safety plan approved by Principal Contractor (Client)?					
8.		Does the Health and Safety file of Sub-Contractor/s on work site conform to all relevant requirements?					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
CR 3: APPLICATION FOR CONSTRUCTION WORK PERMIT							
9.	CR 3 (6)	Client provides construction work permit to the contractor. (Effective on August 7, 2015)					
CR 4: NOTIFICATION OF CONSTRUCTION WORK							
10.	CR 4(1)	Notification of construction work to the Provincial Director signed by client					
CR 5: DUTIES OF THE CLIENT							
11.	CR 5 (1)(a)	Baseline Risk assessment from Client to contractor					
12.	CR 5 (1)(b)	Health and Safety Specification from Client on Safety File (32-524)					
13.	CR 5 (1)(h)	Total of employees on work site					
14.	CR 5 (1)(j)	COID Registration number with expiry date					
15.		Letter of good standing Current (Workman's Compensation) or Licensed Insurer					
16.	CR 5 (1)(k)	Principal Contractor appointed as such for scope of work/project					
17.	CR 5 (7)(b)	Is the agent registered with a statutory body approved by the Chief Inspector as qualified to perform the required functions? (effective on August 7, 2015)					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
CR 7: DUTIES OF PRINCIPAL CONTRACTOR AND CONTRACTOR							
18.	CR 7 (1)(a)	Is the Health and Safety Plan according to Client's Health and Safety Specification and is it approved by the Client?					
19.	CR 7 (1)(b)	Is the Health and Safety File available on site?					
APPOINTMENTS							
20.	Sec. 16(2)	Designated Employer assigned by CEO?					
21.	Sec. 17(1)	Health and Safety Representatives (more than 20 employees)					
22.		Health and Safety Representatives trained on duties					
23.	Sec. 19(3)	Chairman of Health and Safety committee (more than 20 employees) Appointed					
24.		Health and Safety meeting minutes for work site					
25.		Appointed members done in writing					
26.		Terms of reference / Constitution for Committee					
27.	GAR 9(2)	Incident /accident investigator Appointment					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
28.		All incidents on work site/project reported per project to Safety discipline on completion of project					
29.		All incidents investigated according to Procedure Manual for Perform Occupational Health and Safety Management and Environmental Management : Conduct EH&S 32-95					
CR 8 : MANAGEMENT AND SUPERVISION OF CONSTRUCTION WORK							
30.	CR 8(1)	Construction Manager appointed for work site					
31.	CR 8(2)	Assistant Construction Manager appointed for work site					
32.	CR 8(5)	Construction Health and Safety Officer					
33.		Full time (depending on the size of project and risks and hazards involved)					
34.		Part time					
35.		If part time-what is the frequency of visits to site					
36.		Proof of registration as in accordance with Project and Construction Management Professions Act No. 48 of 2000, Section 18(1) (a) or (b) as part of requirements of SACPCMP (Certificate					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
		downloaded from privyseal website shall be accepted)					
37.	CR 8 (7)	Construction supervisor for site activities					
38.	CR8(8)	Assistant Construction supervisor for site activities					
CR 9: RISK ASSESSEMENT FOR CONSTRUCTION WORK							
39.	CR 9 (1)	Competent Risk Assessor Appointment					
40.		Competent person / institution that provided Risk Assessment Training					
41.	CR 9 (6)	Are the copies of risk assessments conducted for the site available on site?					
CR 9 (1) RISK ASSESSMENT (will include)							
42.	CR 9 (1)(a)	Risk Identification scope of work site specific					
43.	CR 9 (1)(b)	An analysis and evaluation of risks and hazards identified based on documented method					
44.	CR 9(1)(c)	Documented plan; Risk Controls/ Safe work procedures / Method statements					
45.	CR 9 (1)(d)	Monitoring Plan					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
46.	CR 9 (1)(e)	Review Plan (date of review of the plan)					
47.		Is there a Training attendance register?					
	CR 9 : INDUCTION TRAINING						
48.	CR 9 (4)	The Company training syllabus					
49.		Training Matrix of company					
50.		Induction Training attendance register					
51.		Proof of induction on Person					
52.		Was induction done by the Client - entrance permit					
53.		Was induction done by the Company					
	CR 10: FALL PROTECTION						
54.	CR 10(1)(a)	Competent person for Fall Protection Plan /Appointment					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
55.	CR 10(2)(a)	Risk assessment of work carried out from fall risk position and procedures and methods used.					
56.	CR 10(2)(b)	Evaluation of employees' medical fitness necessary to work at a fall risk position and the records thereof.					
57.	CR 10(2)(c)	Training program for employees working from a fall risk position					
58.	CR 10(2)(d)	Procedure for inspection, testing and maintenance of fall protection plan					
59.		Inspection of fall protection equipment					
60.		Testing and maintenance fall protection equipment					
61.	CR 10(2)(e)	Rescue plan detailing procedure, personnel and equipment to rescue a person in event of fall incident					
62.	CR 10(3)	Is the Construction manager in possession of recently updated version of Fall protection plan?					
CR 12: TEMPORARY WORKS							
63.	CR 12(1)	Temporary works designer appointment to design, inspect and approve the erected temporary works					
64.	CR 12(2)	Competent person for temporary works					
CR 13: EXCAVATION							
65.	CR 13(1)(a)	Competent person for excavation work					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
CR 14 : DEMOLITION WORK							
66.	CR 14(1)	Competent person to supervise and control demolition work on site					
CR 16: SCAFFOLDING							
67.	CR 16(1)	Competent person for scaffolding					
CR 19 : MATERIAL HOISTS							
68.	CR 19(8)(a)	Competent person for the erection, inspection and maintenance of the material hoists					
69.	DMR 18(5)	Inspector of Lifting Machines & Tackle					
70.	GSR 13(a)	Ladder Inspector					
CR 23: CONSTRUCTION VEHICLES AND MOBILE PLANT							
71.	CR 23(1)(d)(i)	Construction vehicle operator					
72.	CR 23(1)(b)	Are vehicles maintained and in good working condition					
73.	CR 23(1)(d)(ii)	Operator's medical certificate of fitness					
74.	CR 23(1)(d)(i)	Mobile plants operator					
75.	CR 23(1)(b)	Are Mobile plants maintained and in good working condition					
76.	CR 23(1)(d)(ii)	Operator's medical certificate of fitness					
77.	CR 23(1)(k)	Inspection sheet / control sheet available for project					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
78.	SANS 1887: 2007	Mobile Elevated Working Platform, Skyjacks: Operating Training certificates on file					
CR 24: ELECTRICAL INSTALLATIONS AND MACHINERY ON CONSTRUCTION SITES							
79.	CR 24(d)	Temporary electrical installation inspector available when working in close proximity to electrical cables, or above underground cables?					
80.	CR 24(e)	Daily inspection checklist prior to use					
CR 25: USE OF TEMPORARY STORAGE OF FLAMMABLE LIQUIDS ON CONSTRUCTION SITES							
81.	CR 25(a-g)	Use and temporary storage of flammable liquids on construction sites: awareness training					
CR 27 : HOUSEKEEPING AND GENERAL SAFEGUARDING ON CONSTRUCTION SITES							
82.	CR 27(a)	Proper storage of materials and equipment					
83.	CR 27(b)	Removal of scrap, waste and debris at appropriate intervals					
84.	CR 27(c)	No obstruction to means of access to and egress					
CR 28 : STACKING AND STORAGE ON CONSTRUCTION SITES							
85.	CR 28(a)	Competent person for stacking & storage					
CR 29: FIRE PRECAUTIONS ON CONSTRUCTION SITES							

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
86.	CR 29(h)	Competent person for inspection of fire equipment					
87.	CR 29(l)	Effective evacuation Plan					
	CR 30: CONSTRUCTION EMPLOYEES' FACILITIES						
88.	CR 30(1)(b)	A sanitary facility for each sex and for every 30 workers					
89.	CR 30(1)(d)	Sheltered eating areas					
90.		Emergency plan documented for scope of work and site specific on risks identified					
91.	ORHVS	Copies of valid ORHVS certificates if work is to be done in any Eskom HV yard, Substation or Servitude Authorization by Relevant GMR 2(1)					
92.		Barricading on HV environment provided by respective EA on site.					
93.		Barricading inspected by appointed Principal Contractors site supervisor for compliance and explained to workers on daily toolbox talks and induction sessions					
	GSR 3 : FIRST AID, EMERGENCY EQUIPMENT AND PROCEDURES						

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
94.	GSR 3(1)	Trained first aider if more than 5 people on site appointment letter / Certificates attached					
95.	GSR 3(2)	First aid box/kit on work site and that the contents have been verified.					
96.	GSR 3 (4)	First aid register					
	VARIOUS: PLANNED MAINTENANCE INSPECTION, REGISTERED RECORDS (CHECKLISTS AND SIGNATURE)						
97.	DMR 18 (5)	Lifting machines and lifting tackle					
98.		Construction Vehicles					
99.	VUP 11	Vessels under pressure and fire extinguishers					
100.	EMR 9	Portable electric equipment					
101.	GSR 2	Personal protective equipment					
102.		PPE Risk study/analysis					
103.		Do you have checklists					
	RECORDS TO BE KEPT ON PROJECT SITE						
104.	CR 3	Copy of Client's application for construction work					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
		permit					
105.	CR 4	Notification to the Regional Director- Annexure A					
106.	CR 5(1)(d)	Designer's information in writing to contractor of dangers and hazards relating to construction work					
107.	CR 5 (1)k	Client/Agent appoint Principal Contractor in writing					
108.	CR 7 (1)(vi)	Copy of every Contractor H&S plan available on site					
109.	CR 7 (1)(c)(v)	Every contractor's Health & Safety file including all required documentation available on site					
110.		Consolidated Health & Safety file to be handed to the Client at completion of work.					
111.	CR 7 (1)(f)	Comprehensive and updated list of all contractors, agreements, the work being done included in Health and Safety File available on site					
112.	OHS Sect 19	Regular Health and Safety committee meetings (Functions)					
113.		1 X 3 Monthly Health and Safety meetings (toolbox talks)					
114.	CR 9 (1)(d)	Job Observations					
115.	CR 9 (6)	Risk Assessments available on site					
116.	Section 8(e)	Proof of safety training available on site					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
117.	CR 9 (4)	Proof of induction training available on site					
118.	CR 10(3)	Construction supervisor has latest updated version of Fall Protection plan					
119.	CR 11(1)(c)	All drawings pertaining to the design of structure on site and available					
120.	CR 12(3)(c)	Drawings pertaining to the design of/support work structure kept on site and available					
121.	CR13(2)(h)	Record of excavation inspections					
122.	CR 14(2)	Method statement for demolishing a structure					
123.	CR 16(1)	Scaffolding supervisor appointment					
124.	CR 17(10)	Competencies of erectors, operators & inspectors					
125.	Permit system	Daily inspection record					
126.	CR 19(8)(a)(c)	Materials Hoist inspection records on site and available					
127.	CR 20(8) GSR 2	Maintenance and repair records on site and available of Safety Equipment – maintained, including having a register for applicable type of equipment					
128.	PERMIT SYSTEM ORHVS 32-846	Workers register (daily) completed and signed by all employees after breaks / lunch-tea times					
129.		Contractor authorized i.t.o ORHVS					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
130.		Certificates of ORHVS on file					
131.		Authorized person					
132.		Contractor Interviewed & Assessed by					
133.		Authorized by BU GMR 2(1) (name)					
134.	HCS. REGS. 3(j, k); 9A; 11; 14; 15.	Hazardous chemicals – procedures for the handling, storage, use & disposing.					
135.		Procedure in the case of an accident. Protective clothing					
136.		Material Safety Data Sheets					
137.	GSR. 2	Issuing of PPE					
138.		Issue and received, inspection sheets on file					
139.	GAR. 9 Annex 2	Reportable incidents and accidents (APPENDIX 2 register)					
140.	Section 24; Section 31; GAR 9 (1)(2); 32-95	Accident and Incident reports (first aid – medical cases – lost time cases)					
141.	GMR 7; DMR 18, CR 22	Cranes					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30

HEALTH & SAFETY SITE READINESS CRITERIA

Document Identifier	559-141976860	Rev	1
Effective Date	October 2024		
Review Date	October 2027		

NUMBER	ACT	QUESTION	Y	N	NA	ACCOUNTABLE PERSON	REMARKS
142.	DMR 18(5) CR 24(d)	Inspection, examination and performance testing register of Electrical Installations and Machinery on Construction Sites					
143.	CR 25	Use or store temporary flammable liquids on construction sites					
144.	CR 27	Housekeeping and general safeguarding on Construction Sites					
145.	CR 28 (a, b ,c, d)	Stacking and storage on Construction site					
146.		Competent person appointed					
147.		Checklist, control sheets for type of material					
148.	CR 29 (h)	Firefighting equipment inspection					
149.	CR 30	Construction employee facilities					

Controlled Disclosure

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced in any manner or form by third parties without the written consent of National Transmission Company South Africa SOC Ltd Reg No 2021/539129/30